



UPLOADING YOUR SOCIAL SCHOOL AWARD EVIDENCE

Your new evidence upload folder

As you collate your **Award** submission evidence it is useful to have one folder to put everything in to. We now use Dropbox to help you achieve this and we will assess what you put into this folder when you let us know you're ready. [What's Dropbox?]

Finding your folder

1. We have emailed you a Dropbox link that, when clicked, will take you to the page below. Choose one of the options (labelled) or create a new log free account to Dropbox free.

Social School Award wants to share the folder **<your-school>** with you.

Join Dropbox to view files in this folder

G Sign up with Google

Option

Or

First name

Surname

Email

Password

Minimum 5 characters

Option

Option

Or Sign in

2. If you had an account already on DropBox you'll see a notification (top right). Click it & choose 'Add to Dropbox' to accept the new folder. You can upload your evidence to this folder any time when logged in to Dropbox.



Struggling?

Please email support@socialschoolaward.com about this process if you're unsure and we'll be happy to help you.